

II. SUPERVISORY PROGRAM

The supervisory staff consisting of the assistant director, north eastern district agent, south eastern district agent, central, piedmont, and mountain district agents reports the following in carrying out their supervisory program:

No. days in field.....	845
No. days in office.....	825
No. visits to home agents.....	444
No. meetings attended.....	1,003
No. attending meetings.....	204,659
No. conferences held.....	3,050
No. miles traveled.....	89,605
No. letters written.....	6,524
No. articles written for publication.....	198

Supervisory and Organization Procedure.-

Details of the district agents' visits and accomplishments in supervision will be found in their reports for 1929 under the heading, "visit to Counties" or "Supervisory Programs."

Supervision includes:

1. Meeting in district, conferences of home agents, state conferences, and agents' short course.
2. Assisting in securing and maintaining appropriations.
3. Outlining the procedure of organization according to townships, school districts, etc.
4. Office organization, filing system, records, etc.

5. Guiding the establishment of friendly relations with other departments.
6. Analysing with the agent and members of county council the program of work that it may meet the needs of the communities assisting the agent in establishing goals and in separating the essential from the relatively unimportant in reaching goals.
7. Meeting with county councils, assisting with achievement day programs, encampments and judging at county fairs.
8. Assisting agent in organizing reports.
9. Cooperating with agricultural district agent in organizing joint plans for production of food for the farm family.
10. Seeing that each county sends representatives to the state short course for women, annual meeting of Federation of Home Demonstration Clubs, district meetings of women's clubs, and state short course for girls.
11. Seeing that the balance between women's and girls' clubs remains about equal. Observing where the weakness in either occurs; seeing that all parts of the county are equally cared for through organized clubs.
12. Seeing that the new agent is socially as well as professionally established in her county, and that she has a suitable office.
13. Looking ahead towards the organization of any unorganized counties in the district.
14. Helping to establish friendly relationship with the county commissioners and county board of education.
15. Helping to establish a woman's market at the county seat to add to the farm income.

Administration Summary

Goals

1. That all home agents should thoroughly familiarize themselves with the N. C. long time plan of home demonstration work and note how well it met the needs of her county.
That each home demonstration agent should send in a clearly outlined plan of work for the year
2. To reach a greater number of farm homes in the state through home demonstration work.
To make a survey of number of farm homes and percentages reached.
3. To increase clubs and membership in clubs.
4. To add six new counties to the 54 organized in 1928.
5. Systematic visits of supervisory staff to counties.
6. Greater use of local leaders in individual communities.

Achievements

1. Every home agent sent in plans of work which were more definitely outlined than ever before. Problems were stated, methods of attack indicated and results reported on later, Monthly schedules of visits to clubs accounted for agent's time in a most satisfactory manner, and specialist's time was planned for with particular satisfaction to the specialist.
2. Forty-one counties reported a total of 87,421 homes reached (16 counties no report). This makes an average of 34.5 farm homes reached. The survey in 1929 will furnish data for comparison in 1930. The North Eastern and South Eastern Districts having made the survey of farm homes in 1928 were able to show an increase in the one of 15 per cent and in the other of 11.1 per cent.
3. There was an increase of 89 clubs and 3,491 members in clubs over 1928.
4. Four new counties - Lee, Onslow, Dare and Jones were organized for white people; and Mecklenburg appropriated for negro work. Cherokee and Brunswick Counties appropriated, but the state could not meet them on account of curtailed funds.
5. State agent visited 33 counties during 1928 for inspection of work, conference with agent, and to speak at achievement day and hear reports by leaders of what was accomplished in projects during the year. District agents made 447 visits to 64 agents.
6. In 1928 there were held 464 training meetings for leaders with an attendance of 579 leaders. In 1929 there were 461 training meetings held with an attendance of 11,338 leaders. A decrease of 3 meetings and an increase in attendance of 6,047 leaders.

Goals

7. Close cooperation of Home Demonstration Division with agricultural divisions and Governor of the state in live-at-home program. Joint planning of work by man and woman agent, to push as a demonstration a live-at-home dinner in each county.
8. To make home demonstration work more effective through publicity given in daily and weekly papers
9. To plan special work with State Department of Health for the prevention and eradication of pellagra.

Achievements

7. Division of Home Demonstration Work outlined standards for farm home in the agricultural program gotten out by the Division of Extension. These included standards for nutrition for the farm family, housing, home management, planning and beautifying the home grounds, clothing, health, markets. The state agent helped prepare bulletin on live-at-home for public schools. Standards outlined were adopted in 4 counties December 1st by farm people, farm and home agents planning jointly. A large percentage of counties ready to start plans January 1st. Five counties staged live-at-home dinners from August to December 1st.
8. The state agent syndicated in big state dailies and in county weeklies 12 articles. District agents have had accepted monthly resumes of work by all district papers. County home agents have written or outlined to reporters 14,847 news items and articles.
9. Conferences were held with Secretary of State Board of Health, and cooperative plans made whereby the county boards of health and the home agents could join hands in finding cases and feeding for the prevention and cure. Twenty-eight county home agents report 211 cases visited and diets prescribed. In all cases efforts to get families to produce the food necessary for prevention was made.