

Summary of Activities in Relation to Days

A. Days in Office	184.5
1. Plan of Work and all reports	32.5
2. Analysis of material, preparation of material- news articles, radio talks, programs, charts, teaching, letters, filing	60.5
3. Staff meetings, office consultations, agents' meeting, agents' educational tours, Regional 4-H Camp, 4-H Club Week, Farm and Home Week, Regular and Wildlife Camps	91.5
B. Days in Field	136
1. State-wide or area activities	26.5
District and group agents' training meetings, District 4-H Federations, Dairy Shows, Sweet Potato Shows, State 4-H Committee meetings.	
2. Assisting County Extension workers	
County 4-H meetings - Councils, tours, Achievement	19
3. 4-H Neighborhood Leader Program	34
4. Analyzing County 4-H Older Youth Programs and making suggestions for improvement, County and State Fairs	36.5
5. Tractor Schools, Radio programs, Regional Camp delegates, Poultry Chain	14.5
6. Cooperation with other Agencies and Special ..	56.5