

## LITERATURE AND TEACHING AIDS DEVELOPMENT

All members of the State 4-H Staff were assigned to various subject matter departments to assist specialists in the development of their 4-H record books, 4-H manuals, 4-H leaders' guides, and other teaching aids. Mr. Fred H. Wagoner was assigned the major responsibility for coordinating the printing, reprinting, and distribution of the 4-H publications. Specialists were assisted in determining their needs for the year and were assisted in processing the publications for printing.

Assistance was given to help specialists prepare new 4-H record books and manuals in "Wildlife, Junior Conservationist II"; "Wildlife, Senior Conservationist III"; "Personal Appearance, Project 1"; "Personal Appearance, Project 2"; Child Care projects: "Nature Activities with Children", "Animal Activities with Children", and "Art Activities with Children", "Judging 4-H Demonstrations", and "Your 4-H Demonstrations". "Judging 4-H Demonstrations" and "Your 4-H Demonstrations" were developed to assist with the demonstration program.

A new system was incorporated for numbering all 4-H publications and for color coding all 4-H publications. This is as follows:

<u>Paper Color</u>	<u>Primary Use</u>
Green	4-H organization and administration
Ivory	4-H leaders
Blue	4-H Club members' manuals or records for ages 9-12 (I)
Yellow	4-H Club members' manuals or records for ages 12-14 (II)
Gray	4-H Club members' manuals or records for ages 14-19 (III)
Buff	4-H Club members' manuals or records for any age

Each department will have a specific number, and the different publications will be lettered to signify their use as follows:

- L - 4-H Club leaders' series
- M - 4-H Club member's project guide, manual, or exercise
- R - 4-H Club member's project record
- C - 4-H Club member's project record and manual combination
- O - 4-H organization material
- F - 4-H Club leaflet

New sets of slides with scripts were developed for use in "Keeping 4-H Records" and in "4-H Projects".